

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, February 13th, 2023 via Cisco WebEx teleconference. Mayor Poelstra called the meeting to order at 6:09 PM.

2 — Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Paul Haag	- City Council	(Absent)
Camille Cattani	- City Council	(Present)

2.1 — Public Participants:

Joe Wargi Bruce Cattani Roger DiPaolo Louise DiPaolo John Dodson

3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Meeting Minutes of January 9th, 2023 - No questions.
- 2: Special Meeting Minutes of January 17th, 2023 - No questions.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to accept the consent agenda as presented.

- *Seconded by Councilor Cattani*
- **Approved by unanimous vote of the council**

3.1 — Business:

Old Business:

- a: Draft Municipal Code "Title 7 - Harbor Facilities" (Pending Availability), Discussion and Decision.

New Business:

- a: Adding Temporary Co-Signer for City Bank Account, Discussion and Decision.
- b: Purchasing Road Graders (1 for Use, 1 for Parts), Discussion and Decision.
- c: Department of Transportation CTP Phase 2 Application Review, Discussion and Decision.

4 — Mayor's Report:

Mayor Poelstra reported a brief update on the CTP application and conversation he had with Sarah Cripe at the DOT. The agency noted that they had concerns the project would score high enough to be considered. Their concerns are based on the factors involved in applying the Federal funds to a small scale project within the City (limited local funds for match, lack of available environmental study, no formal plan, etc).

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

No report. No questions on the Treasurer's Report.

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) had nothing new to report for the month. Joe Wargi noted there are a few boards on the airplane float that need new screws installed to hold the boards down. A question was raised on if Taquan is still looking into a loading/unloading ramp for the float planes so that folks with mobility limits can move to and from the float planes more easily. Myla said she would check in with Taquan on this item.

Camille Cattani (Harbor Master) reported it's the slow time of year, there is nothing new to report.

7.2 — Road Committee:

Michael Williams (Road Chairman) said he is hoping to start working on a plan for Alcoa road repairs soon. He also wants to start working up a contract for completing road work from the dock to the end of the City road leading to his and Brad's house.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) had no report.

7.4 — Search & Rescue Committee:

Roger DiPaolo (Chairman) had reported that the Ketchikan S&R is completely independent from the City. It has its own by-laws and organization, and there may be some good reasons for looking into why that is. He also reported that one of the GPS radios has a failed backlight and a marine map that is different from the other radios. It was suggested that in the case where someone may need to be loaned a radio with marine charts in an emergency, it would be useful to leave that set of maps installed. Mayor Poelstra suggested that a used/parts radio could be purchased to remove a working screen from to fix the malfunctioning radio.

Louise DiPaolo reported that she has been in contact with the Ketchikan Volunteer Rescue Squad. They have offered to help the City of Edna Bay S&R in any way they can. She asked if anyone has questions they would like to send on to the Ketchikan contact, Jerry Kiefer, regarding Search & Rescue.

7.5 — Fire Committee:

Brian Mortensen (Fire Chief) not present. No report.

7.6 — Fish & Game Advisory:

After discussion, there was agreement and local interest in getting the Advisory Committee activated again. Karen Williams also noted she would like to be involved in the group. Myla will look into what it will take to get things restarted and schedule a meeting soon.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) had no report.

Item A - Draft Municipal Code "Title 7 - Harbor Facilities", ...:

Mayor Poelstra said depending on road conditions, we need to get started with the initial work session on this topic in the next few weeks. Louise DiPaolo suggested it might be best to wait until more people are back in town. Mayor Poelstra said that we have to get started on the process of reformatting the document at the very least. He said nothing critical will be hashed out in the first few meetings but that we need to start chipping at it.

Item A - Adding Temporary Co-Signers for City Bank Account, ...:

Mayor Poelstra explained that with existing co-signers for the City checking account being out of town for medical (Mike and Karen Williams), a temporary co-signer needs to be added to the account to make sure the City can continue paying bills and payroll. Sandy Henson agreed to be a co-signer, and Camille Cattani also offered to be a co-signer. Myla will see if the bank will allow more than one additional co-signer can be added to the account if everyone agrees.

Consensus of the public attendants was taken in favor of adding Sandy Henson, and if the bank allows, Camille Cattani, as temporary co-signers on the City First Bank account, no objections were noted.

Motion:

Mayor Poelstra moved to add Sandy Henson, and Camille Cattani if possible, to our First Bank checking account as temporary signers.

- *Seconded by Councilor (Mrs.) Williams*
- **Approved Unanimously by vote of the council**

Item B - Purchasing Road Graders (1 for Use, 1 for Parts) from Papac, ...:

Mayor Poelstra that he and Joe Wargi went out to speak with Mike Papac regarding the two road graders he has available to sell to the City. One grader is in working order, and one is included in the price for parts to maintain the working grader. Both have 12' blades and are mid-90's Champion brand. The cab heaters work. Mike has noted there is a short window to purchase and move the graders into town while he is still mobilized in Edna Bay and is moving equipment in the area. The price includes delivering them to Naukati where they can be picked up by a barge for final shipment to Edna Bay.

Mayor Poelstra also noted he has talked with Micah Bennett regarding the graders, and he has personally operated the working unit and noted that it has only been used lightly for snow plowing the last few years. Mike Papac noted the chains used on the machine are being transferred to his new grader, so the City would need to buy new chains.

Consensus of the public attendants was taken in favor of purchasing the two road graders from Mike Papac, no objections were noted.

Motion:

Councilor Cattani moved to purchase the two Champion road graders from apace for \$25,000.00.

- *Seconded by Councilor (Mr.) Williams*
- **Approved Unanimously by vote of the council**

Item C - Department of Transportation CTP Phase 2 Application Review, ...:

Mayor Poelstra explained that we have until the end of the month to approve and submit the application, if everyone agrees. DOT has moved back the resolution requirement until a later date. The City can still apply for the project to see where it comes out score wise, which will generate what the DOT calls an SSE. The SSE includes a cost estimate for the projected scope of work that the City could re-use for any future road repair grants.

The DOT relayed to Mayor Poelstra that our project will very likely fail to score well against other projects they are reviewing and would not be competitive. This is due to no advance project planning, not adequate local funding for a high percentage patch on the project, no EIS or other required prerequisite documents, and due to the nature of the project using Federal funds and having such a high level of red tape.

DOT recommended the City apply for the project at this next phase of the review process so that we can receive the SSE, which will be valuable to the City in the future even if it fails to obtain necessary scoring to be competitive with this project now.

Consensus of the public attendants was taken in favor of submitting the CTP Phase 2 Application to obtain an SSE from the Department of Transportation, no objections were noted.

Motion:

Councilor Cattani moved to submit the Alaska Statewide Draft CTP Application to obtain an SSE (Scope, Schedule and Estimate) for future road funding opportunities.

- *Seconded by Mayor Poelstra*
- **Approved Unanimously by vote of the council**

area or some other place where locals can go for solitude and meditation and to view a memorial of plaques of family members who lived in Edna Bay that have passed on.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Cattani.

Meeting adjourned at 7:19 PM.